



UNITED STATES MARINE CORPS

COMMANDING OFFICER
MARINE AVIATION TRAINING SUPPORT GROUP
700 AVENGER AVENUE
LEMOORE, CA 93246-5016

GruO 5354.1D
ADMIN
11 Feb 97

GROUP ORDER 5354.1D W/C#1

From: Commanding Officer
To: Distribution List

Subj: AFFIRMATIVE ACTION PLAN

Ref: (a) ~~MCO P5354.1C~~ MCO P5354.2D
(b) GruO 1700.1C

Encl: (1) Command Military Race/Ethnic Statistics Format
(2) Annual Equal Opportunity Data Summary Report

1. Purpose. To establish an Affirmative Action Plan (AAP) for Marine Aviation Training Support Group (MATSG), NAS Lemoore in order to ensure equal opportunity and eliminate any perceptions of discrimination because of race, color, religion, sex, age or national origin of any individual or group of individuals administrated to by this command.

2. Cancellation. GruO 5354.1C.

3. Information. Reference (a) and the Commandant of the Marine Corps' Annual Equal Opportunity Statement form the foundation for affirmative action in the U. S. Marine Corps. This order establishes the Affirmative Action Plan for MATSG NAS Lemoore.

4. Action

a. The chain of command shall be used as the primary channel for communicating equal opportunity and human relations matters.

b. The discrimination complaint procedures are promulgated by reference (b).

c. MATSG Article 15 hearings shall be conducted in public to the extent permitted by space. Additionally, a disinterested peer of the accused will attend each hearing. When possible, this peer will be of the same race, sex and ethnic group as the accused.

d. Racial and ethnic segregation in the MATSG billeting areas is prohibited.

e. To the maximum extent practicable, all promotions, schools, and special program screening boards shall include minority members in their composition.

GruO 5354.1D

11 Feb 97

i. MATSG SERGEANT MAJOR Ensure that the CMC Equal Opportunity Statement and reference (b) receive the widest dissemination and are properly displayed on bulletin boards throughout the command.


N. G. SCHLAICH

DISTRIBUTION: A



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MARINE AVIATION TRAINING SUPPORT GROUP

700 AVENGER AVENUE

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IN REPLY REFER TO

GruO 5354.1D Ch1

ADMIN

14 Feb 00

GROUP ORDER 5354.1D Ch1

From: Commanding Officer
To: Distribution List

Subj: AFFIRMATIVE ACTION PLAN

1. Purpose: To direct pen changes to the basic order.

2. Action:

a. Make the following pen changes.

1. Change Ref(a) MCO P5354.1C to MCO P5354.2D

3. Filing Instructions: This Change transmittal will be filed immediately following the signature page of the basic order.

A handwritten signature in cursive script, appearing to read "P. Swainson".

P. SWAINSON
By direction

Copy to: Distribution A

MARINE CORPS EQUAL OPPORTUNITY MANUAL

APPENDIX A

COMMAND MILITARY PERSONNEL RACE/ETHNIC STATISTICS FORMAT

REPORTING PERIOD: SEMI-ANNUAL

| | See note 1 | White | AI/AN | AA/PI | Black | Hispanic | Other/ Unknown | Total Minority | Total Women | Total Command |
|-----------------------|------------|-------|-------|-------|-------|----------|-------------------|-------------------|----------------|------------------|
| I. On-Board Strength | | | | | | | | | | |
| A. Number Males | | | | | | | | | | |
| B. Number Females | | | | | | | | | | |
| C. Percentage Males | | | | | | | | | | |
| D. Percentage Females | | | | | | | | | | |
| II. Promotions | | | | | | | | | | |
| A. To Sergeant | | | | | | | | | | |
| 1. Males Eligible | | | | | | | | | | |
| 2. Females Eligible | | | | | | | | | | |
| 3. Males Selected | | | | | | | | | | |
| 4. Females Selected | | | | | | | | | | |
| 5. % Males Selected | | | | | | | | | | |
| 6. % Females Selected | | | | | | | | | | |
| B. To Corporal | | | | | | | | | | |
| 1. Males Eligible | | | | | | | | | | |
| 2. Females Eligible | | | | | | | | | | |
| 3. Males Selected | | | | | | | | | | |
| 4. Females Selected | | | | | | | | | | |
| 5. % Males Selected | | | | | | | | | | |
| 6. % Females Selected | | | | | | | | | | |
| C. To Lance Corporal | | | | | | | | | | |
| 1. Males Eligible | | | | | | | | | | |
| 2. Females Eligible | | | | | | | | | | |
| 3. Males Selected | | | | | | | | | | |
| 4. Females Selected | | | | | | | | | | |
| 5. % Males Selected | | | | | | | | | | |
| 6. % Females Selected | | | | | | | | | | |

MARINE CORPS EQUAL OPPORTUNITY MANUAL

| | White | AI/AN | AA/PI | Black | Hispanic | Other/ Unknown | Total Minority | Total Women | Total Command |
|---|-------|-------|-------|-------|----------|-------------------|-------------------|----------------|------------------|
| B. Female (# reported) | | | | | | | | | |
| 1. Discrimination | | | | | | | | | |
| 2. Sexual Harassment | | | | | | | | | |
| VI. Disciplinary Actions | | | | | | | | | |
| A. NJP (Total) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| B. Court-Martial (All) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| VII. Admin Discharges (Prior to Normal EAS/ECC) | | | | | | | | | |
| A. Honorable (Total) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| B. General (Total) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| C. Other than Honorable | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| VIII Reenlistments | | | | | | | | | |
| A. Eligible (Total) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| B. Recommended (Total) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |
| C. Reenlisted (Total) | | | | | | | | | |
| 1. Males | | | | | | | | | |
| 2. Females | | | | | | | | | |

MARINE CORPS EQUAL OPPORTUNITY MANUAL

APPENDIX C

ANNUAL EQUAL OPPORTUNITY DATA SUMMARY REPORT

1. Assignments. Marines filling command (CO/XO) billets (Regimental/Group level down to Company level)

| | CO | | XO | |
|-----------------|-------------|---------------|-------------|---------------|
| | <u>Male</u> | <u>Female</u> | <u>Male</u> | <u>Female</u> |
| Am Ind/Al Nat | _____ | _____ | _____ | _____ |
| Asian Am/Pac Is | _____ | _____ | _____ | _____ |
| Black | _____ | _____ | _____ | _____ |
| Hispanic | _____ | _____ | _____ | _____ |
| White | _____ | _____ | _____ | _____ |
| Other/Unknown | _____ | _____ | _____ | _____ |

2. Point of Contact - Provide the name, grade, telephone number, and billet of the command point of contact for this report.